

No.F.7(1)-PWD(E)/92(PT-XXXVI)  
GOVERNMENT OF TRIPURA  
PUBLIC WORKS DEPARTMENT

Dated, Agartala, the 12<sup>th</sup> April, 2011.

MEMORANDUM

It is often observed that the Medical reimbursement bills of the Staff/Officers are not being preferring to this Department/Office as per specific rules, which invites unnecessary correspondences and creates problem towards sanction of medical reimbursent bills.

It is henceforth enjoined upon to all concern to forward the M.R.bills as per rules, with the format given below in time i.e. within 3(three) months from the date of last essentiality Certificate issued by the Authorized Medical Attendant/Medical Officer.

FORMAT

Sl.No.	Name & designation of the incumbent concerned.	Period of treatment and Amount.	Date of submission of bills.	Remarks, If any.
1.				
2.				
3.				

(S K NANDI) *[Signature]*  
DEPUTY SECRETARY, PWD.

To

1. All Superintending Engineers, PWD(R&B)
2. The Sr. Architect, PWD, Agartala.
3. All Executive Engineer, PWD(R&B)
4. The Estate Officer, PWD/
5. The Electrical Inspector, PWD.