

GOVERNMENT OF TRIPURA
OFFICE OF THE SUB-DIVISION OFFICER
.....**SUB -DIVISION**
.....**AGARTALA**

Subject: - Occupation/Vacation of Government Residence.

- | | | |
|--|-----------------------|-----------------|
| 1. Name of Allote (in Capital Letter) | :- | |
| 2. Office in Which attached with designation | :- | |
| 3. Allotment order No | :- | |
| 4. i) Type- I/II/III/IV/V/VI | ii) House No:- | iii) Locality:- |
| 5. Date of Occupation/Vacation | :- | |
| 6. i) Main House:- | ii) Servant Quarter:- | iii) Garage:- |

This residence having the articles as noted over leaf:-
Details of shortage of articles, if any:-

Signature of Allote

Signature of Section Officer -in-charge

Dated...../...../.....

Dated...../...../.....

COUNTER SIGNATURE BY

S.D.O
.....Sub-Division, P.W.D.
....., Agartala

MEMO.NO.....

DATED...../...../.....

Copy to:-

1. The Superintending Engineer, PWD (R&B), 2nd Circle, Agartala for information.
2. The Executive Engineer, PWD (R&B), Agartala Division NO-I/III/Capital Complex Division, Agartala for information.
3. The Estate Officer, PWD Agartala Tripura for information.
4. Occupant.
5. The SDO I.E Sub-Division No.....
- 6.

S.D.O
.....Sub-Division, P.W.D.
....., Agartala.

Section:-

(For the use in the Estate Officer)

Rent Register Ref.:-

Remarks, if any:-

Signature of concern Clerk

Estate Officer, P.W.D. Agartala.