

**GOVERNMENT OF TRIPURA
PUBLIC WORKS DEPARTMENT**

Dated, Agartala, the 18th January, 2024.

M E M O R A N D U M

Subject : Nomination of Record Officer in connection with Record Retention and Disposal Policy 2023.

As per Sub-Clause 9 under Clause 5 of “**Record Retention Policy 2023, Government of Tripura**”, Shri Nidhir Chandra Ghosh, TES Grade-III(Civil), Executive Engineer, Monitoring Cell, O/o the Chief Engineer, PWD(R&B), Agartala is hereby nominated as the Record Officer of Public Works Department(R&B) to look after the disposal and destruction of records from the Record Room.

The details of Record Officer is as follows:

Name & Designation	Office Address	Mobile No
Shri Nidhir Chandra Ghosh, TES Grade-III (Civil), Executive Engineer	O/o the Chief Engineer, Monitoring Cell, PWD(R&B)	9436583420 ghosh.nidhir@tripura.gov.in

Signed by

Rajib Paul

Date: 18-01-2024 15:27:13

Deputy Secretary, PWD

Government of Tripura

To

The person concerned.....

Copy to :-

- 1) The Chief Engineer, PWD(Buildings/DWS/WR/NH/PMGSY)
- 2) The Chief Executive Officer, TH&CB, Agartala.
- 3) The Chief Engineer, Urban Development Department.
- 4) The Addl. Chief Engineer, PWD(R&B/Buildings/WR/DWS)
- 5) All Superintending Engineers under PWD (R&B/ Buildings/PMGSY/NH/ WR/ DWS)
- 6) The Senior Architect, PWD, Agartala.
- 7) All Executive Engineers under PWD(R&B/Buildings/PMGSY/NH/WR/DWS)
- 8) Shri Nidhir Chandra Ghosh, Executive Engineer, Monitoring Cell, O/o the Chief Engineer, PWD(R&B).
- 9) The Manager, Government Press, A.D.Nagar, Agartala for publication.
- ✓ 10) ITCC, PWD Complex, Netaji Chowmuhani, Agartala.
- 11) Office Order Book.

Copy also to :-

The Under Secretary, GA(Good Governance) Department, Govt. of Tripura, New Secretariat Complex, Agartala.