

**GOVERNMENT OF TRIPURA  
PUBLIC WORKS DEPARTMENT**

No.F.48(1)-MC/PWD/2023/122-154

Dated, Agartala, the 5<sup>th</sup> April, 2023.

**MEMORANDUM**

**Sub: Implementation of e-MB (Electronic Measurement Book) and generation of online bill /hands on training - regarding.**

It has been decided that e-MB module for all works (Capital and Revenue) costing more than ₹100.0 lakh will be implemented in all Divisions of PWD(R&B)/(Buildings) from next financial year i.e 2023-24 communicated vide Memorandum No. No.F.48(1)-MC/PWD/2023/25295-395 Dated 30<sup>th</sup> March, 2023.

In view of the above, all Executive Engineers of PWD(R&B)/(Buildings) are requested to depute 2(two) Juniors Engineers from each division for a hands on training regarding implementation of e-MB and generation of online bill to be organized by Public Works Department in support of C-DAC in the **Conference Hall No.-III of Secretariat Complex, Agartala on 10.04.2023 from 10.30 AM onwards.**

The concerned officials are requested to carry the record keeping MB, project details from approval to awarding of Contract as per enclosed Format and soft copy of TS estimate and BOQ of any 2(two) ongoing projects.

  
05/04/2023  
(Rajib Paul)

**Deputy Secretary, PWD**

**To:**

All Executive Engineers, PWD (R&B) / Buildings.

**Copy to:**

1. The Chief Engineer, PWD (R&B)/Buildings.
2. The Additional Chief Engineers, P&D Unit, PWD (R&B)/Project Unit, PWD (Buildings).
3. All Superintending Engineers, PWD (R&B)/ Buildings.
4. All Engineering Officer & Deputy Secretary, PWD (R&B)/Buildings.
5. ITCC, Netaji Chowmuhani, Agartala.

**Copy also to:**

Shri Prasanta Nayak, Senior Director & HOD, Centre for Development of Advanced Computing, C-DAC Innovation Park, S.No.34/8/1, Panchavati, Pashan, Pune-411008.

# E-MB/E-BILLING DATA FORMAT

ADMINISTRATIVE APPROVAL			
1.	Approval Number	:-	
2.	Approval Date	:-	
3.	Approving Authority	:-	
4.	Approving Office	:-	
5.	Outside Office Name *	:-	If Other than PWD
ES APPROVAL			
6.	ES Approval Number	:-	
7.	ES Approval Date	:-	
8.	ES Approving Authority	:-	
9.	Outside Authority Name *	:-	If Other than PWD
10.	ES Office	:-	
11.	Office Name *		If Other than PWD
12.	ES Amount	:-	
13.	Head of Account with Demand Number	:-	
14.	JOB Number	:-	
TECHNICAL SANCTION DETAILS			
15.	TS No/Work Order Number	:-	
16.	TS Date	:-	
17.	TS Office	:-	
18.	Office Name *	:-	If Other than PWD
19.	TS Approving Authority	:-	
20.	TSR Year / SOR	:-	
21.	Specification	:-	MORD/MORTH/CPWD/STATE PWD
22.	Time Period In	:-	Month/Days
23.	Time Period	:-	
24.	Land Available	:-	Yes/No
25.	Tools & Plant	:-	Yes/No
26.	TS Amount	:-	
27.	Method	:-	By Contractor/By Departmentally
28.	Scope of Work	:-	

TENDER DETAILS			
29.	PNIT No	:-	
30.	Tender Type	:-	
31.	Estimate Amount/ Reserved Amount	:-	
32.	Tender Opening Date	:-	
33.	Approving Authority	:-	
34.	Contractor Class And Above	:-	
35.	Bid Type	:-	Single Bid/Double Bid
36.	Technical Bid Opening Date	:-	If Double Bid
37.	Price Bid Opening Date	:-	If Double Bid
Pre Bid Conference DETAILS (IF ANY)			
38.	Conference Date	:-	
39.	Venue	:-	
40.	PWD Attendees	:-	
41.	Contractor Representatives	:-	
42.	Tender Condition Modified	:-	Yes/No
43.	Changed Nit Conditions	:-	
44.	Minutes Issue Date	:-	

QUOTATION DETAILS			
45.	Contractor Name	:-	
46.	Estimated Cost	:-	
47.	Quotation in Amount/ Percentage	:-	Amount (Rs.)/Percentage (%)
48.	Total Quoted Amount	:-	
49.	Quoted% (Above Below/At Par)	:-	Above /Below/At Par
50.	Quoted Percent	:-	

AWARDING OF CONTRACT DETAILS			
51.	Contractor Name	:-	
52.	Agreement No	:-	
53.	Work Order No	:-	
54.	Work Order Date *	:-	
55.	Accepting Authority	:-	
56.	PWD Sub-Division Name	:-	
57.	PWD Section Office Name	:-	
58.	Date of Actual Commencement As Per Work Order	:-	
59.	Time Period In Days or Months*	:-	Month/Days
60.	Work Period	:-	
61.	Stipulated Date of Completion	:-	
62.	Agreement Type	:-	Percent Rate /Auction/Item Rate
63.	Estimated Cost	:-	
64.	Quoted Amount	:-	
65.	Is Rebate Allowed	:-	Yes/No
66.	Rebate %	:-	
67.	Accepted Tender Other Than Lowest?	:-	
68.	Final Quoted Amount	:-	
69.	Is Work Advance Applicable	:-	Yes/No
70.	Is Secure Advance Applicable	:-	Yes/No
71.	Whether Negotiation Done?	:-	Yes/No
72.	Accepted Percent	:-	
73.	<b>Measurement Type</b>	:-	<input type="radio"/> Abstract <input checked="" type="radio"/> Detail (E-MB)

74.TS Estimate & BOQ Soft Copy

75.Record Keeping MB

76.RA/First and Final Bill with payment detail

77.(Part payment / HR Bill / Withheld /Audit Slip )

78.JE Abstract Certificate.