

**The Estate officer, P.W.D.
(The Member Secretary for House Allotment of Govt. Quarter)
AGARTALA, TRIPURA (W).**

Sub:- Application for Allotment of Govt. Qtr.(for the year 20.....)

Sir,

I hereby apply for Govt. residential accommodation with necessary particulars as given below:-

1. Name of applicant with designation :-
and official address(in capital letter :-
with Telephone No :- (O)..... (R)..... (M).....
2. a) Address in full(as per Service Book):- :-
b) Name of father/Husband. :-
c) Name of owner of the house :-
& relation with the applicant as :-
furnished against :-
Mentioned Column. (2) (a) :-
3. a) Present residential address :-
C/o Road No :-
& Location :- P.O:-
b) Name of owner of the house as :-
furnished against Col.3 (a) & :-
relation with the applicant :-
4. Whether the applicant is SC/ST/Minority, /Physically handicapped :-
person (If so, copy of the Govt. order should be enclosed)
5. Whether the applicant is entitled license Free accommodation (If so, :-
copy of the Govt. order should be enclosed with this form)
6. Date of Joining to the Service.(Indicate Central/State Govt.& Govt. :-
Undertaking body)only
7. Whether the applicant is All India Services officers i.e IAS, IPS or IFS.(indicate)
Year.....
8. Date of Joining at Agartala & :-
Date of retirement from Service :-
9. (a) Pay Band(mentioning :-
state/central/others) in details :-
Grade pay as on 01/01/20..... :-Rs.
10. Whether the applicant is :- Married/Un-married(indicate). & mentioned the name of
the family members, relation with the applicant & present
profession of the family members :-
Name Relation Profession
a
b
c
d
11. Whether the applicant has taken house :-
building advance :-
If so, please indicate the locality where :-
the building
Is to be constructed.(in case the applicant or any family member has taken house
building. Advance for construction of house at Agartala he/ she will not be eligible for
allotment of Govt. Quarter)

Contd to.P/2

12. Indicate the locality which are acceptable:-(Locality means :- Town Area/ Malanchaniwas / *Kumaritilla / *Kunjaban Township / *Kunjaban Extn./MIG & HIG at 79 Tilla/old MIG at 79 Tilla.
a. _____ b. _____ c. _____ d. _____ e. _____
*(Type-V& VI are available at KTS, KE & KMT) only.
13. In case of married employee's spouse in Service :-
A. Name of applicant's Husband/wife :-

B. Profession :-

C. Present place of posting :-

D. Official address in full :-

(if the husband/wife of the applicant is an employee of the Central/State Govt. & State Govt. undertaking body, a certificate from his/her D.D.O. regarding place of posting, owning of a house at Agartala and taking of house building advance in respect of the husband / wife to be furnished.)

14. Designation of the D.D.O. with Official :-
Address in full(Of Applicant) :-

Dated, Agartala, the.....,the 20..... Signature of the applicant.(in full)

TO BE COMPLETED BY THE APPLICANT'S DRAWING & DISBURSING OFFIC

Certified that the Grade Pay of this applicant namely
Shri/Smti.....
Designation is Rs..... as on 01/01/20.... and the same
as well as the permanent address has been verified with the service book & certified
that the applicant has no house in his/her name or in the name of any family members
within 10(ten) KM radius from the old Secretariat Building, Agartala and the same has
been verified with his/her property statement(IMMOVABLE) as submitted by the
applicant. It is also certified that the applicant has not taken any house Bidg. Lone from
the Govt./any Bank to construct a house at Agartala.(Agartala means:-10(ten) KM
radius from the Secretariat Building).

.....
Signature of D.D.O. with official Seal

SELF DECLARATION OF THE APPLICANT.

Certified that there is no house in full or in part either in my name or any family members within 10(ten) Km radius from the old Secretariat Building, Agartala & myself or any of my family members has not taken house building loan from the Govt./any bank to construct house at Agartala. I also hereby declare that I shall abide by the all terms & conditions of the Allotment Rule-1999 & any information of the application is found in correct or false. I shall be liable for cancellation of allotment order of quarter by the Estate Officer(P.W.D.), Agartala, West Tripura.

Signature of the applicant (in full)